

AGM Minutes

Whiritoa Lifeguard Service Committee Meeting

Venue: Whiritoa Surf Club

Sunday 1st June 2025 - 3pm

1. Welcome and apologies

Patrina

Meeting opened at 3pm, quorum present, members welcomed

Apologies from Steve, Jo, Amelia & Charlotte Wood, Hannah Newland, Taylor & Alex Kerr, Heidi Kampenhout, Addison Curruthers, Ricky Garry Curruthers, Gina Dickinson, Blake Taylor & Jayden Dickinson.

2. Recording of Proxies

Patrina

Noted

3. Minutes of Previous AGM ([2024 AGM Minutes](#))

Patrina

Gail McCullough queried that the 2024 annual accounts would be available online. Vicki Skill responded that she advised the 2024 annual accounts were available for circulation via email.

Proposed 2024 AGM minutes be Accepted as true and accurate record.

Moved: Dylan Shannon Metzger Seconded: Gail McCullough Carried unanimously.

4. Presentation and acceptance of Reports (30min)

1. President

Adrienne

Adrienne thanked the committee and all volunteers. Adrienne acknowledged the ongoing work put into the club by many people. She recognised the new lifeguards and patrol support and congratulated the members who have participated in competitions representing Whiritoa over the season. She advised that she will be stepping down as President after 3 seasons in the role. Thank you to our sponsors

Report accepted

2. Health & Safety

Paul

Focus for the year has been on prevention. Work undertaken around fuel storage to ensure compliance and safety. One notifiable safety event recorded for the season with a member of the public.

Report accepted

3. Chairperson

Patrina

Thanked all the volunteers for their ongoing work and remembered members who have passed with a special mention to Bill Goodwin. Reported club membership as 642 current paid members which includes 125 new members this year. Provided an update on building subcommittee advising of a positive meeting with Mayor Toby recently who is supportive of the project and the team is about to commence the Resource Consent application. Provided an update on funding and next steps. Reminded members that committee members are also volunteers and that communication should be respectful to allow a two-way dialogue and that anonymous emails that are personal attacks on people are not constructive.

Report accepted

4. Facilities

Ricky Garry

RG not present - report not available

3. Financial

Vicki

Another good year for the club with over \$300k in the bank plus a term deposit. Profit was down over last year due to income from the 50th celebrations in the previous year. The annual audit of the financial accounts is due to be completed over the coming weeks, at which time the accounts will be available for circulation via email.

Report accepted

4. Club Captain

Felix

Another good year for the club with development of the younger guards and a strong club culture. Acknowledged the various events held at the club including the Chiefs Manawa and Taste of Toa. Thanked the bar volunteers and the team managing our club communications. Felix advised he is stepping down as Club Captain.

Report accepted

5. Lifeguard Director

Ben

Congratulated the lifeguards on another successful season and recognised the new Lifeguards and Patrol Support who qualified in the last year. Thanked the team for maintaining all of the equipment during the season that ran from 7 Dec to 23 Feb with the addition of Easter Weekend. Volunteer hours were down over last year but we still had 5 rescues undertaken, 8 first aid incidents and 2718 members of the public involved in preventable actions. Ben advised he is stepping down as Lifeguard Director.

Report accepted

6. Junior Club Captain

Sammy

The 2025 season was a great success, with around 90 participants across various age groups. Although the Rookies programme wasn't held this year (due to age and progression of participants), a strong group of 14 trainees stood out. Notably, 10 trainees successfully qualified as surf lifeguards, significantly boosting the local lifeguard team.

A team of 14 dedicated coaches focused on delivering high-quality training in beach and water safety, surf lifesaving skills, first aid, and fitness, while maintaining a fun and welcoming environment.

A major highlight was hosting one of the largest-ever Junior Surf Carnivals with over 115 participants, including strong support from other clubs. The season also saw active participation in external events such as the Pauanui Carnival, Coromandel Cup, and Oceans.

Looking ahead, goals include boosting participation, improving communication (especially around enrolment), and fostering long-term commitment to surf lifesaving.

Report added post AGM

5. Elections (10min)

Patrina

Committee members remaining in role : Patrina, Gina, Vicki, Paul, & Ricky Gary

Vacant Committee Positions:

President – Nominations: Hannah Newland & Felix Matheson

As per Constitution clause 9b(iii) the Chairperson advised an election shall be held per Rule 21.B with a vote by a show of hands. The Chairperson also reminded members of the voting eligibility criteria.

Question was raised by Chaz Gibbins if they could both be Co-President. Chair advised that would need to go to the Committee for approval and also agreed by both candidates. As this had not occurred to move forward with the appointment today there is just one person to be elected.

A supplementary question was raised by Chaz Gibbins for both candidates to present themselves and to provide their background. The Chair advised that as Hannah Newland was not present that this was not possible.

A point of order was raised by Ross McCullough that under the current constitution general proxies are not valid. The Chairperson agreed with Ross that the proxies received were not valid and were not to be included in the vote count.

Felix Matheson won by majority vote of members present in person and Chairperson declared Felix elected to the position

Lifeguard Director – Nominations: Lauren Young

Club Captain – Nominations: Sammy Smith

Junior Club Captain – Nominations: Charlize Kerr

As per Constitution clause 9b(i) the Chairperson declared these candidates as elected to these positions.

6. Ratify nomination of Auditor

Vicki

Vicki advised that the current auditor is Dellows Advisory and supports the reappointment for the following year.

Proposed Reappoint Dellows Advisory as Auditor for 2025/26

Moved: Amy Johns Seconded: Dylan Shannon Metzger

Carried unanimously.

7. General Business

1. Draft Constitution Presentation & Voting (10min)

Patrina

Proposed Motion *‘That the amended Constitution of the Whiritoa Lifeguard Service, made available to members at <https://www.whiritoalifeguards.co.nz/constitution-review/>, be formally tabled and accepted as the new governing document of the club, in accordance with the Incorporated Societies Act 2022. The amended Constitution shall take effect upon acceptance by its members at the Annual General Meeting on Sunday 1 June 2025 and the preceding registration of the new constitution with the Incorporated Societies Register.’*

Moved: Ross McCullough Seconded: Charlize Kerr Carried unanimously.

2. Lifeguard Development Opportunities (5min)

Vicki/Paul

Paul Shannon provided an update on the planned co-pay sponsorship of a lifeguard to the Spirit of Adventure programme

Closure of Meeting at 3.45pm